



PATENT 03822-P0173A GSW/DC

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

Applicants	William Alfond, et al.
Serial No. 09/991,101	Filing Date: November 21, 2001
Title of Application:	IMPROVED REMOVABLE HEEL
Confirmation No. 5726	Group Art Unit: 3728
Examiner	Ted Kavanaugh

Commissioner for Patents Post Office Box 1450 Alexandria, VA 22313-1450 OCT 0 7 2004
TECHNOLOGY CONTER PARCO

Petition to Withdraw Holding of Abandonment

On September 2, 2004 a Notice of Abandonment was mailed in the above-captioned case (copy attached as Exhibit A) due to "Applicant's failure to timely file a proper reply to the Office letter mailed on September 10, 2003".

Applicant, through his duly appointed Attorney, hereby petitions the Commissioner to withdraw this holding of abandonment on grounds that the Office Letter mailed September 10, 2003 was never delivered to the Attorney's Office. In support of this Petition, Applicant encloses a statement by the Attorney of Record showing that he has not received the Office letter (attached at Exhibit B), and a copy of Docketing and Paper handling procedures of St. Onge Steward Johnston and Reens, LLC, the law firm representing Applicant (attached at Exhibit C). Also enclosed are a Calendar of Matter (copy attached at Exhibit D), a weekly Docket List (copy attached at Exhibit E),

<u>Mailing Certificate</u>: I hereby certify that this correspondence is today being deposited with the U.S. Postal Service as *First Class Mail* in an envelope addressed to: Commissioner for Patents and Trademarks; Post Office Box 1450; Alexandria, VA 22313-1450.

September <u>29</u>, 2004

Jadra N. Dela Torre

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Petition to Withdraw Holding of Abandonment

a Completed Events Calendar (copy attached at Exhibit F) where the Office letter would have been entered had it been received, a copy of the Power of Attorney designating Gene S. Winter and David Chen as the attorneys to receive all communications regarding this patent application (copy attached as exhibit G), and a copy of the postcard received by the U.S. Patent Office evidencing receipt of the Power of Attorney designating Gene S. Winter and David Chen of ST.ONGE STEWARD JOHNSTON & REENS as the attorneys of record (copy attached as Exhibit H).

Applicant submits that based on evidence presented in the above-mentioned documents this Notice of Abandonment was issued in error, and request that it be withdrawn.

Applicant also respectfully requests that a copy of the non-received Office Action be re-mailed to Applicant's attorney.

Respectfully submitted,

Gene S. Winter, Registration No. 28,352 David Chen, Registration No. 46,613

Attorneys for Applicant

ST.ONGE STEWARD JOHNSTON & REENS LLC

986 Bedford Street

Stamford, CT 06905-5619

203 324-6155



UNITED STATES PATENT AND TRADEMARK OFFICE

UNITED STATES DEPARTMENT OF COMMERCE
United States Patent and Trademark Office
Address: COMMISSIONER FOR PATENTS
P.O. Box 1450
Alexandria, Virginia 22313-1450
www.uspto.gov

APPLICATION NO.	FILING DATE	FIRST NAMED INVENTOR	ATTORNEY DOCKET NO.	CONFIRMATION NO
09/991,101	11/21/2001	William Alfond	10207-131001	5726
75	90 09/02/2004		EXAM	INER
FORREST N.			KAVANAUG	H, JOHN T
3024 HARNEY OMAHA, NE			ART UNIT	PAPER NUMBER
Ommin, No	00151		3728	

DATE MAILED: 09/02/2004

Please find below and/or attached an Office communication concerning this application or proceeding.

	Application No.	Applicant(s)		
	09/991,101	ALFOND ET AL.		
Notice of Abandonment	Examiner	Art Unit		
	To d. Marray arrab	2700		
TI MANUAL DATE of this communication and	Ted Kavanaugh	3728		
The MAILING DATE of this communication app	lears on the cover sheet with the C	correspondence address-		
This application is abandoned in view of:				
 Applicant's failure to timely file a proper reply to the Office (a) A reply was received on (with a Certificate of New period for reply (including a total extension of time of) 	Mailing or Transmission dated month(s)) which expired on _), which is after the expiration of the		
(b) A proposed reply was received on, but it does				
(A proper reply under 37 CFR 1.113 to a final rejection application in condition for allowance; (2) a timely filed Continued Examination (RCE) in compliance with 37 (l Notice of Appeal (with appeal fee);			
(c) ☐ A reply was received on but it does not constitution final rejection. See 37 CFR 1.85(a) and 1.111. (See		empt at a proper reply, to the non-		
(d) ⊠ No reply has been received.				
 Applicant's failure to timely pay the required issue fee and from the mailing date of the Notice of Allowance (PTOL-8 		the statutory period of three months		
(a) The issue fee and publication fee, if applicable, was received on (with a Certificate of Mailing or Transmission dated), which is after the expiration of the statutory period for payment of the issue fee (and publication fee) set in the Notice of Allowance (PTOL-85).				
(b) The submitted fee of \$ is insufficient. A balance	(b) ☐ The submitted fee of \$ is insufficient. A balance of \$ is due.			
The issue fee required by 37 CFR 1.18 is \$	The publication fee, if required by 37	CFR 1.18(d), is \$		
(c) ☐ The issue fee and publication fee, if applicable, has not been received.				
3. Applicant's failure to timely file corrected drawings as requested Allowability (PTO-37).	uired by, and within the three-month	period set in, the Notice of		
(a) Proposed corrected drawings were received on (with a Certificate of Mailing or Transmission dated), which is after the expiration of the period for reply.				
(b) ☐ No corrected drawings have been received.				
4. The letter of express abandonment which is signed by the attorney or agent of record, the assignee of the entire interest, or all of the applicants.				
5. The letter of express abandonment which is signed by an attorney or agent (acting in a representative capacity under 37 CFR 1.34(a)) upon the filing of a continuing application.				
6. The decision by the Board of Patent Appeals and Interfer of the decision has expired and there are no allowed clair		se the period for seeking court review		
7. The reason(s) below:				
		Ted Kavapaugh Primary Examiner Art Unit: 3728		
Petitions to revive under 37 CFR 1.137(a) or (b), or requests to withdraw the holding of abandonment under 37 CFR 1.181, should be promptly filed to				
minimize any negative effects on patent term. U.S. Patent and Trademark Office PTOL-1432 (Rev. 04-01) Notice of	of Abandonment	Part of Paper No. 16		

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

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Serial No. 09/991,101	Filing Date: November 21, 2001
Title of Application:	IMPROVED REMOVABLE HEEL
Confirmation No. 5726	Group Art Unit: 3728
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Commissioner for Patents Post Office Box 1450 Alexandria, VA 22313-1450

Statement by Gene S. Winter, Attorney Of Record, In Support Of Petition to Withdraw Holding of Abandonment Under MPEP §711.03©(II)

The undersigned hereby states that an Office Action mailed September 10, 2003 was never received by the Attorney for the following reasons.

- 1.St. Onge, Steward, Johnston and Reens LLC (further referred to as "SSJR"), wherein the undersigned is a partner, has been specializing in intellectual property law for many decades and is familiar with the established practice of the U.S. Patent and Trademark Office.
- 2.SSJR strictly adheres to its Docketing, Paper Handling And File Maintenance Procedure (further referred to as "Manual") which was last revised on November 06, 2002 and is attached hereto at Exhibit C.
- 3.All mail received by SSJR is first date stamped by a Docket Administrator who then reviews it for need of docketing. One of the required docket entrees is Non-final Office Actions, as indicated by Manual (Exhibit C, §§A(1) & D(3)).

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4.A required docket entry includes a nature of action to be taken and due date which are electronically entered into a Calendar for Matter corresponding to an Attorney Docket Number, as is indicated on a cover sheet of an Office Action. Had the Office Action been received, both a written description of the action and a due date (March 10, 2004) for reply should have been entered into a Calendar for Matter, as required by Manual (Exhibit C, §A(4)). No such entry can be found in the Calendar for Matter of matter number 03822-P0173A (Exhibit D).

5.Each docketed paper is to be delivered to a secretary of attorney of record within a short period of time after it has been docketed and checked by the secretary for accuracy of docketing notation, as required by Manual (Exhibit C, §B(1)). Had any inconsistency been noticed, a paper should have been returned to the Docketing Administrator for correcting the Calendar of Matter (See Exhibit D). The Calendar of Matter does not indicate any corrections.

- 6. Had the Office Action reached the secretary of attorney of record, it should be have been added to a file jacket and given to an Attorney of Record for his review, as required by Manual (See Exhibit C, §B(3)). Thorough examination of the file jacket reveals that the Office Action has not been added.
- 7. Had the Office Action been added to the file jacket, the Attorney of Record should have assured accuracy of docketing entries, as required by Manual (Exhibit C, §C(2)). The undersigned has not seen the file jacket until a Notice of Abandonment was received on September 10, 2004.

8.Had the Office Action avoided somehow all of the above-listed procedural guards and appeared on the Attorney's desk separately from the file jacket, he should have immediately contacted a Docketing Administrator, as required by Manual (Exhibit C, §C(3)). The undersigned has never confronted the Docketing Administrator in reference to this particular matter.

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9.Had the Office Action been docketed but not delivered to the secretary of attorney of record and/or Attorney of record, an updated Docket List for each attorney, prepared weekly by the Docketing Administrator and including all items due within two month, should have included it (Exhibit C, §A (6)). Neither the Office Action nor the due date (March 10, 2004) appears on any of the Docket Lists (Exhibit E).

10.Had the secretary of attorney of record and Attorney of record missed an inaccurate docketing entry, a Completed Events Calendar prepared by the Docketing Administrator should have indicated a nature of action and due date. No reference to the above-captioned application appears on the Completed Events Calendar on March 10, 2004 (Exhibit F).

All statements made herein of my own knowledge are true and all statements made on information and belief are believed to be true; and further, these statements were made with the knowledge that willful, false statements and the like so made are punishable by fine or imprisonment or both, under Section 1001 of Title 18 of the United States Code; and such willful, false statements may jeopardize the validity of the above registration.

Respectfully submitted,

Gene S. Winter, Registration No. 28,352

David Chen, Registration No. 46,613

Attorneys for Applicant

ST.ONGE STEWARD JOHNSTON & REENS LLC

986 Bedford Street

Stamford, CT 06905-5619

203 324-6155

St. Onge Steward Johnston & Reens LLC

DOCKETING, PAPER HANDLING AND FILE MAINTENANCE PROCEDURES

Revised 11/06/02

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I. DOCKETING AND PAPER HANDLING

A. RESPONSIBILITIES OF DOCKET ADMINISTRATOR:

- 1. Date stamp all mail upon opening.
- 2. Review each paper for need to docket. If any question, check with responsible attorney, but do not leave with attorney unless docketed. If attorney cannot help at that time, fill out NOT DOCKETED card staple one to jacket and put one in Docketing file box.
 - a. Litigation matters will be distributed to and docketed by the Litigation Department with backup by Docket Administrator.
- 3. Note action to be taken and due date on date stamp on paper.
- 4. Enter docketing in computer database.
- 5. Check print-out against entry on paper; then initial by the person docketing the item to indicate that it has been docketed.
- 6. As new information comes in (filing dates, serial numbers, publication dates, etc.), it should be added to the Matter File.
- 7. Every Monday prepare an updated Docket List for each attorney, including all items due for two months.
- 8. Promptly complete, cancel, or reschedule items for which you have been given information from the attorney or assistant.
- 9. At the end of each month, review outstanding docket items and check with attorneys or assistants to see what should be completed, cancelled, or rescheduled.

B. RESPONSIBILITIES OF ADMINISTRATIVE ASSISTANTS:

- Check each paper for docketing and for accuracy of docketing notation. No paper should be placed on any attorney's desk until accuracy has been checked.
- 2. If a paper has not been docketed or docketed incorrectly, return to docketing administrator.
- 3. Retrieve file, copy any Office Actions, tie all original papers into file before giving to attorney.
- 4. As new information comes in (filing dates, serial numbers, publication dates, etc.) it should be added to the file jacket.
- 5. Review docket for completed projects. Indicate docket entries to be completed, cancelled, or rescheduled. Also note whether a case has been abandoned or transferred.
- 6. Check accuracy of Matter File and file wrapper data against official filing receipt or other official papers.

C. RESPONSIBILITIES OF ATTORNEYS:

- 1. For new clients, circulate and follow instruction on new client checklist (attached at Tab 1).
- 2. Assure accuracy of docketing entries on docket stamp.
- 3. Do not permit an undocketed paper to remain on your desk see Docketing Administrator immediately.
- 4. Do not permit original papers to remain loose in the file or on your desk.
- 5. Promptly complete pre-issue checklist.

D. REQUIRED DOCKET ENTRIES FOR SPECIFIC PAPERS:

1. New U.S. Patent Applications

Upon receipt of a postcard confirming filing, the filing particulars of the new application should be entered in the computer database. New U.S. patent applications should be docketed with attorney's initials. If more than one attorney is responsible for the case, add the attorney primarily responsible for the case first.

a. Utility Patent Applic	ations.	Docket each case filing in the U.S. for:
Docketing	Code	Date
Information Disclosure Statement	IDS	3 months from filing date
Foreign Filing (only if not based on US prov. appln.) F	1 year from filing date
b. Design Patent Applic	cation.	
Docketing	Code	Date
Information Disclosure Statement Foreign Filing	IDS F	3 months from filing date 6 months from filing date

c. Provisional Application.

Docketing	Code	Date
Utility Application	Ũ	1 year from filing date
Foreign Filing	F	1 year from filing date

2. Notice to File Missing Parts.

Docketing	Code	Date
Declaration	DEC	2 months
Declaration, S.P.	DECF	6 mos. from office action
Drawings	DRWG	2 months
Drawings (6 mos.)	DWG6	6 mos. from office action

3. Non-Final U.S. Office Actions

a. Restriction Requirement

Docketing	Code	Date
Election	ELCT	1 month (or a period
Election, S.P.	ELEC	determined in office action) 6 months
b. Rejection		
Docketing	Code	Date
Amendment (3 mos.) Amendment (6 mos., S.P.)	A3 A6	3 months 6 months

No extension of time beyond six months is possible.

c. Office Action in Reexamination. Extension of time only available if filed before elapse of period for response and on showing of sufficient cause.

Docketing	Code	Date
Amendment (2 mos., non-ext.)	A2	2 months

4. U.S. Final Rejections. When a Final Rejection is received, docket for:

Docketing Entry	Code	Date
Amendment F.R. (2 mos.)	A2F	2 months
Amendment F.R./Appeal (3 mos.)	A3F	3 months
Amendment F.R./Appeal (6 mos. S.P.)	AOF	6 months

When an amendment or request for reconsideration is filed in response to a Final Rejection, the six month docket entry should **not** be deleted because it may still be necessary to file a Notice of Appeal.

5. U.S. Patent Office Notice of Appeal.

When a Notice of Appeal is filed, this starts a two-month time period for filing an Appeal Brief, which should be docketed for as follows:

Docketing	Code	Date
Appeal Brief	APBR	2 months from date of filing the Notice of Appeal
Appeal Brief, S.P.	APB6	6 months from date of filing the Notice of Appeal

6. U.S. Examiner Answer

Shortly after we file an Appeal Brief we will received an Examiner's Answer. This should be docketed as follows:

Docketing	Code	Date
Reply Brief	RPBF	2 months from date of Examiner's Answer
Request for Oral Hearing	RQOH	2 months from date of Examiner's Answer

7. U.S. Board of Appeals Decision

These decisions must be reviewed with the attorney regarding time limits or rejections as well as the need for appeal, and docketing entries relating to an appeal. They should be immediately docketed for:

Docketing	Code	Date
Request for Reconsideration	RCON	1 month from date of Decision
Appeal/CAFC or DC	CAFC	60 days from date of Decision

8. U.S. Notice of Allowance

Attach pre-issue checklist in form attached at Tab 2 and docket for:

Docketing	Code	Date
Issue Fee/Drawings Update for Patent Number	IF UPDT	3 months from date of Notice 5 months from date of Notice
9. Issuance of U.S. Patent	ŧ	
Docketing	Code	Date
Maintenance Fee (1st) Maintenance Fee (2nd) Maintenance Fee (3rd)	MF1 MF2 MF3	3 years, 6 mos. from issue date 7 years, 6 mos. from issue date 11 years, 6 mos. from issue date

10. Foreign Patent Applications

Typical docketing items:

Certified Copy of		
Priority document	CCPD	per agent's report
Request Examination	REXM	per agent's report
Instruct agent re		
Response due [insert date]	INST	per agent's report
Response	RESP	per agent's report
Annuity	ANU	per agent's report
Approve Text	APTX	per agent's report
Intent to Proceed	INTP	per agent's report

11. Foreign Filing

a. Upon filing PCT cases:

Docketing	Code	Date
National Phase Reminder (18 mos.)	NP18	18 months from priority date
File Chapter II Demand	CHP2	19 months from priority date
Enter National Phase (20 mos.)	NP20	20 months from priority date
(if Chapter II Demand not filed)	
National Phase Reminder (28 mos.)	NP28	28 months from priority date
Enter National Phase (30 mos.)	NP30	30 months from priority date
(BR, CA, CN, JP, MX)		
Enter National Phase (31 mos.)	NP31	31 months from priority date
(AU, EP, NZ, RU, ZA)		

b. Upon receipt of Notification of International Application Number:

Docketing	Code	Date
Correct Defects	COR	1 month from action
Correct Defects (non-extendable)	CORN	16 months from priority date
Correct Priority Claim	CORP	16 months from priority date but not
·		later than 4 months from int'l filing date
Amend Claims	ACL	per PTO paper
Voluntary Amendment	VOL	per PTO paper
Reply to Written Opinion	ROPN	2 months from mailing date

12. Trademarks (U.S.)

Foreign Filing, Statements of Use, Section 8 & 15s, Renewals, Secondary Meaning, and Section 8s, are docketed as Partner SLP; or for ELF matters, ELF KGB.

All VNU Business Media, Inc. matters should be docketed GSW KGB SLP. VNU client numbers are 00993, 03038, 03210, 03211, 03212, 03213, 03214, 03215, 03450, 03669, 03670, 03671, 03672, 03673, 03674, 03675, 03676.

a. Upon filing a U.S. Trademark Application, docket for:

Docketing	C	ode	Date
Foreign Filin	g	F	6 months from filing date
b.	When an Office Action is re	eceived,	docket for:
Docketing	C	ode	Date
Priority Actio	on Pa	ACT	2 months from Office Action, if applicable
Amendment		Α	Usually 6 months from Office Action (but check paper)
C.	When a Final Office Action	is recei	ved, docket for:

Docketing	Code	Date
Amendment F.R. (3 mos.)	A3F	3 months from Office Action
Amendment F.R./Appeal (6 mos.)	A6F	6 months from Office Action

d. When a Post Registration Office Action is received, docket for:

Docketing	Code	Date
Post Registration Action (Grace Period Expires)	PRAG	6 months from 8/15 (6 th) Due Date
Post Registration Action (6 mos.	date) PRA6	6 months from Office Action

e. Upon filing a Notice of Appeal:

Docketing	Code	Date
Appeal Brief	APBR	60 days from filing Notice

f. Upon receipt of a Notice of Allowance (after publication and opposition periods), docket for:

Docketing	Code	Date
Statement of Use	STMT	6 months from date of Notice of Allowance

g. Upon registration on principal register, docket for:

Docketing	Code	Date
Section 8 & 15 opens (5 th year)	8155	5 years from issue date
Section 8 & 15 (6 th year)	8156	6 years from issue date
Renewal	RNWL	10 years from issue date

h. Upon registration on supplemental register, docket for:

Docketing	Code	Date
Secondary Meaning	2MN	5 years from date of 1st use in commerce
Section 8 opens (5 th Year)	8-5	5 years from issue date
Section 8 (6 th Year) Renewal	8-6 RNWL	6 years from issue date 10 years from issue date

13. Trademarks (Foreign)

Working and Renewals are docketed as Partner SLP; or for ELF matters, ELF KGB.

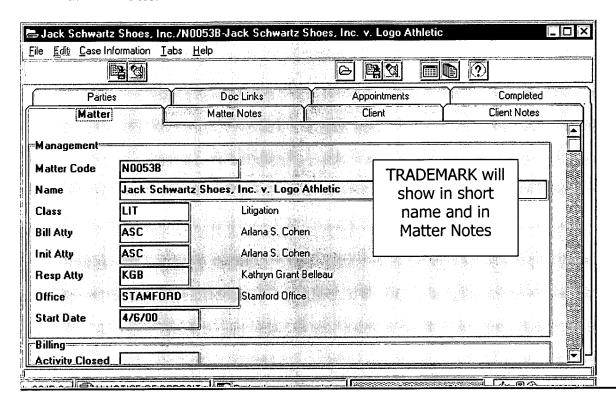
All VNU Business Media, Inc. matters should be docketed GSW KGB SLP. VNU client numbers are 00993, 03038, 03210, 03211, 03212, 03213, 03214, 03215, 03450, 03669, 03670, 03671, 03672, 03673, 03674, 03675, 03676.

Docketing	Code	Date
Instruct associate re Response due [insert date] Response	INST RESP	Take from agent's report Take from agent's report
Working/Use Renewal	WORK RNWL	Take from agent's report Usually 10 years from issue date but check report

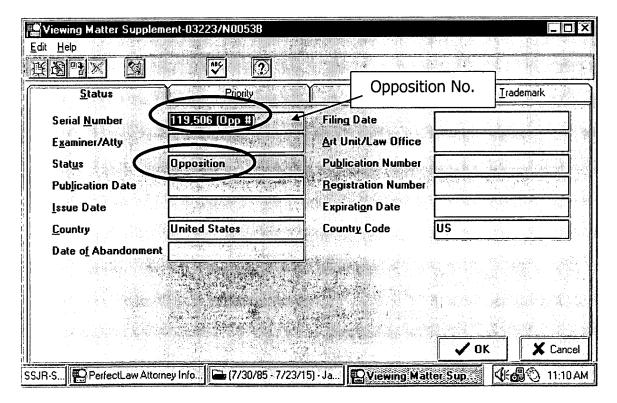
14. Trademark Oppositions

N (Notice of Opposition)

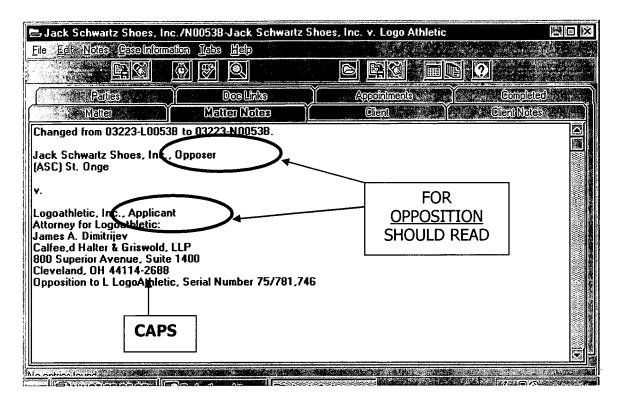
a. Matter



b. Matter Supplement



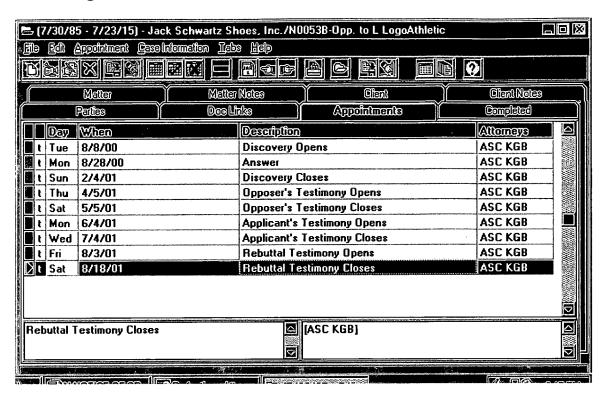
c. Matter Notes



Docketing Oppositions

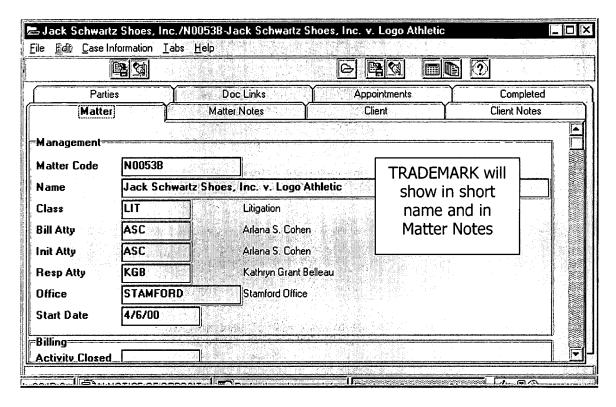
Incoming Mail	Mail Date	Description	Code	Docket Date
Answer is due (forty days after mailing date hereof)	7/19/00	Answer	ANS	8/28/00
Discovery period to open	8/08/00	Discovery Opens	NDO	8/08/00
Discovery Period to close	2/04/01	Discovery Closes	NDC	2/04/01
Testimony period for party in position of plaintiff to close: (opening 30 days prior thereto)	5/05/01	Opposer's Testimony Opens	NOTO	4/05/01
		Opposer's Testimony Closes	NOTC	5/05/01
Testimony period for party in position of defendant to close: (opening 30 days prior thereto)	7/04/01	Applicant's Testimony Opens	NATO	6/04/01
		Applicant's Testimony Closes	NATC	7/04/01
Rebuttal testimony period to close: (opening 15 days prior thereto)	8/18/01	Rebuttal Testimony Opens	NBTO	8/03/01
		Rebuttal Testimony Closes	NBTC	8/18/01
Due 60 days after Rebuttal Testimony Closes	60 days after 8/18/01 above	Opposer's Brief		10/17/01
Due 30 days after Opposer's Brief	30 days after Opposer's Brief 10/17/01	Applicant's Brief		11/16/01
Due 15 days after Applicant's Brief	(15 days after Applicant's Brief due (11/16/01)	Reply Brief)		12/01/01

Docketing

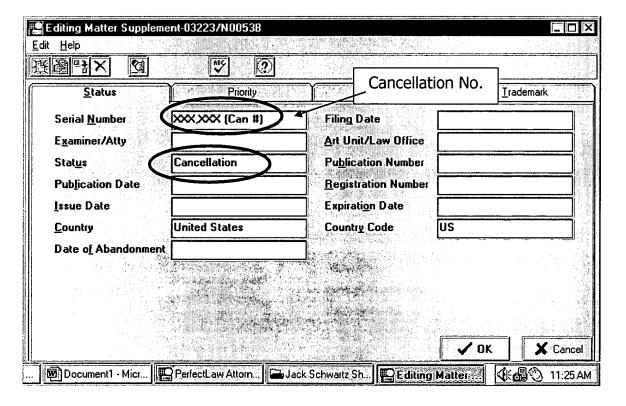


15. Cancellations

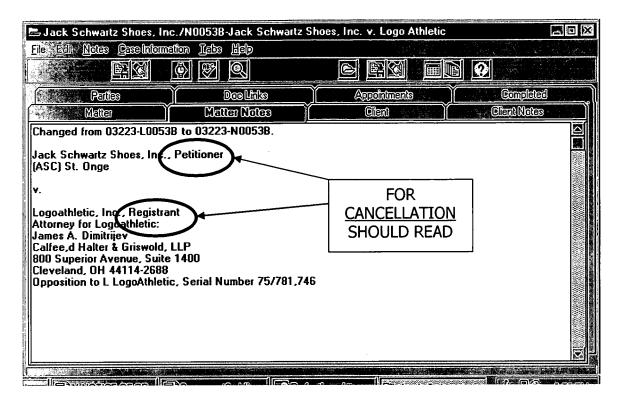
a. Matter Notes



b. Matter Supplement



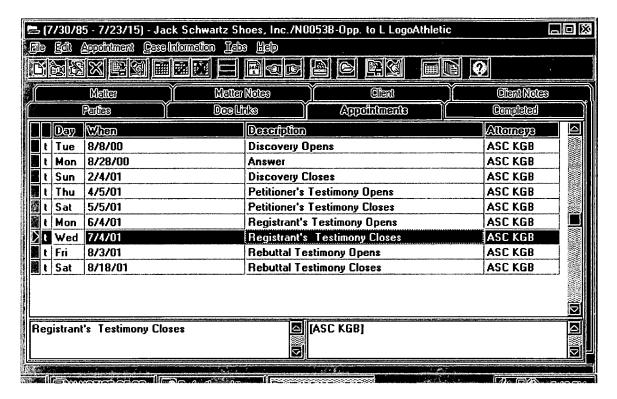
c. Matter Notes



Docketing Cancellations

Incoming Mail	Mail Date	Docket Description	Docket Code	Docket Date
Answer is due (40 days after mailing date hereof)	7/19/00	Answer	ANS	8/28/00
Discovery period to open	8/08/00	Discovery Opens	NDO	8/08/00
Discovery Period to close	2/04/01	Discovery Closes	NDC	2/04/01
Testimony period for party in position of plaintiff to close: (opening 30 days prior thereto)	5/05/01	Petitioner's Testimony Opens	NPTO	4/05/01
		Petitioner's Testimony Closes	NPTC	5/05/01
Testimony period for party in position of defendant to close: (opening thirty days prior thereto)	7/04/01	Registrant's Testimony Opens	NRTO	6/04/01
		Registrant's Testimony Closes	NRTC	7/04/01
Rebuttal testimony period to close: (opening fifteen days prior thereto)	8/18/01	Rebuttal Testimony Opens	NBTO	8/03/01
		Rebuttal Testimony Closes	NBTC	8/18/01
Briefs shall be filed in accordance with Rule 2.128(a) & (b)	60 days after 8/18/01 above	Petitioner's Brief (due 60 days after Rebuttal Testimony Closes)	NPBD	10/17/01
	30 days after Petitioner's Brief 10/17/01	Registrant's Brief (due 30 days after Petitioner's Brief)	NRBD	11/16/01
	15 days after Registrant's Brief due 11/16/01	Reply Brief (due 15 days after Registrant's Brief)	NRBR	12/01/01

Docketing



14. Domain Names

a. Upon registering a domain name:

Docketing Code Date

Domain Name Renewal DNR 2 years from registration date and annually thereafter (or as instructed)

II. FILE MAINTENANCE

A. PATENTS

- 1. U.S. application materials shall be kept in U.S. Application Folders of common size, color and type. At least the color, however, should be different than those used for trademarks and international applications.
- 2. Upon receipt of a Notice of Allowance, an Issue Folder shall be prepared which shall contain:

any invention disclosure document, assignment documents, all records of maintenance fees, and a copy of the patent when it issues.

- 3. Upon issuance of the U.S. Patent:
 - a. The patent should be placed in the Issue Folder.
 - b. the U.S. Application Folder should be reviewed to determine if any of its contents are important to international applications. Needed items should be transferred to the International Application Folder(s), and the U.S. Application Folder should be destroyed.
 - c. The H:/docs/ drive should be reviewed to determine if it is necessary to save any old amendment or application files, and only needed items should be retained.
- 4. Upon abandonment of a U.S. Application:
 - a. The file folder should be stripped of all but essential papers as identified in 1 or 2 above, and those papers should be transferred to a pertinent U.S. or foreign file.
 - b. Computer files should be checked for unneeded files.
- 5. International Application folders should be of a common size, color and type. At least the color, however should be different than those used for trademarks and U.S. patent applications.

B. TRADEMARKS

U.S. and international trademark application and renewal materials shall be kept in the same folder which shall be of a common size, color and type. At least the color, however, should be different than those used for U.S. and international patent applications.

C. <u>BOX STORAGE</u>

- 1. A label in form attached should be affixed to all boxed files.
- 2. A centralized log of files in storage, including a copy of the box label.

Client No.

This document i	s to	be	completed	and	retained in	-G0000	file	for	the	client.
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1. Managing Automey Tilli Client: - Other - Referral	1.	Managing Attorney	Firm Client? - Other - Referral	b١
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- 2. Client name –
- 3. Affiliated companies none
- 4. Known competitors <u>none</u>
- 5. Description of product(s) and market segments relevant to requested representation -
- 6. Specific services requested
 - a) critical dates <u>none</u>
 - b) requested billing arrangement normal
- 7. Conflict Clearance (please circulate and return to managing attorney)

	No conflict known, no equity interest, recom-commend commencing representation	Date	Should investigate potential conflict with:	Date	Hold equity interest
LHR					
GSW					
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SHL					
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RJB					

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a. Att	form must be: cached to each Notice of Allowance; mpleted immediately by the Attorney; curned to Alice S. Jones for docketing.	Client/Matter No. Date of Allowance Issue/Fee/Drawings Update for Patent			
- · · - ·	PRE-ISSUE CHE	CK LIST	Yes	No	Docket
1.	Is this application to be assigned?			**.	
	If so, has the assignment been reco	orded?			
2.	Does this application require a clain	n for priority?			
	If so, has a claim for priority been for certified copy of the foreign applica				
	Has the Examiner acknowledged repapers?	ceipt of the priority			
3.	Are formal drawings required?				
	If so, have the formal drawings bee				
4.	Have claims been withdrawn from a Indicate withdrawn claims.	consideration?			
5.	Are any division or continuation-in-filed?	part applications to be			
6.	Have all references cited in corresp tions been called to the attention of	• • • • • • • • • • • • • • • • • • • •			
	Are there any other references, not be called to the attention of the Pat				
7.	Before the issue fee is paid, and if the field as a Small Entity, has there becomine whether those circumstances status was obtained continue to exist a status.	en a check to deter- under which that			
8.	If foreign applications have not bee client now interested in non-conver				
9.	Prepare Issue file in accordance wit policy	th file maintenance			
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FILE NO.:

RESP. ATTORNEY:

DESCRIPTION OF CONTENTS:

DATE BOXED:

PULL DATE FOR DESTRUCTION:

DESIGNATED FILE LOCATION (select one):

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BASEMENT (only if less than 3 years old)

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OTHER (only if less than 3 years old), DESCRIBE

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St. Onge Steward Johnston & Reens

Run: 09/13/04



Page 1
File: MATTCAL

Calendar for Client 03822-Dexter Shoe Company Matter P0173A-IMPROVED REMOVABLE HEEL

From 1/1/2003 To 9/1/2004 Show: (Pending Completed)

Saturday 05/17/03

ToDo Completed [DC GSW]

Election

Thursday 09/04/03

ToDo Completed [DC GSW]

Amendment (3 mos.)

Friday 10/17/03

ToDo Completed [DC GSW]

Election (6 mos. S.P.)

Thursday 12/04/03

ToDo Completed [DC GSW]

• CANCELED APPOINTMENT: ;Amendment (6 mos. S.P.)

Page 1 of 5 Pages

Run Date: 9/16/2004 4:58 PM

Docket Report	et R	epc	ヹ	3	Weekly				
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07/12/04	DC MMM		MWK	96880	P0001B				
07/13/04	GSW DC		2	03823	P0001A				
07/16/04	www MWK		2	03141	P0328CWO		L Y		
07/16/04	GSW D	2	20	04131	P0001A				
07/25/04	GSW DC		20	02844	P0004BWO				
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08/10/04	GSW DC		2	03821	P0104AMX				
08/10/04	CSW DC		20	03821	P0140AMX				
08/16/04	www MWK	l i	20	03141	P0328BWO				
08/16/04	www MWK	l	20	03141	P0328DWO				
08/16/04	WWW DC		TMO	03141	P0379AWO				
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08/19/04	GSW DC		20	03821	P0104AMX				
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≯	ORNEYS: Inc		CLIENT MATTER	TMO 03141	03827	03821 T0143A	01925	03822	02844	03821	03821	00512	WWW 03141	03823	03823	03824 D0164A	03827
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Page 1 File: GENCAL

Completed Events Calendar for (ALL)

From 9/10/2003 To 9/10/2003 Show: (Appointments ToDo`s)

Wednesday 09/10/03

Appointments

ToDo

02051

T0007ACZ

ToDo

03144

P0006A

ToDo

03144

P0018AAU

ToDo

03634

P0002BEP

ToDo

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P0002BCA

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P0031ADE

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P0032A

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Run: 09/13/04



From 9/10/2003 To 9/10/2003 Show: (Appointments ToDo's) Page 2 File: GENCAL

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Wednesday 09/40/08 (Gondhued...)

Appointments

ToDo

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03413

P0002C

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St. Onge Steward Johnston & Reens

Run: 09/13/04



Page 3 File: GENCAL

From 9/10/2003 To 9/10/2003 Show: (Appointments ToDo's)

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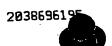
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PATENT 03820-G-000 GSW/DC

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

Applicant	Columbia Insurance Company	
Serial No. SEE ATTACHED	Filing Date: SEE ATTACHED SCI	EDULE A
SCHEDULE A Title of Application:	SEE ATTACHED SCHEDULE A	

Assistant Commissioner for Patents Washington, DC 20231

Revocation and New Power Of Attorney

Dear Sir:

Applicant, Columbia Insurance Company, a corporation of Nebraska, having its principal place of business at 3024 Harney Street; Ornaha, NE 68131 hereby revokes all previous powers of attorney and appoints the following attorneys to prosecute these patent applications and transact all business in the United States Patent and Trademark Office connected therewith, receive all communications from the United States Patent and Trademark Office, and to receive the Letters Patents in connection herewith:

Gene S. Winter, Registration No. 28,352
David Chen, Registration No. 46,613
Attorneys for Applicant
ST.ONGE STEWARD JOHNSTON & REENS LLC
986 Bedford Street
Stamford, CT 06905-5619
203 324-6155

To the best of my knowledge, Columbia Insurance Company is the assignee of record of the patent applications identified above.

Columbia Insurance Company

April 11,2003

Date

By

Forrest N. Krutter

tts Senior Vice President

PATENT 03822-P0173A GSW/DC

SCHEDULE A

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

Applicants	William Alfond, et al.
Serial No. 09/991,101	Filing Date: November 21, 2001
Title of Application:	IMPROVED REMOVABLE HEEL
Confirmation No. 5726	Group Art Unit: 3728
Examiner	Ted Kavanaugh

Case No. 03822-P0173A GSW/DC/cg

Applicants:

William Alfond, et al.

SN: 09/991,101

GAU 3728

For: IMPROVED REMOVABLE HEEL

Receipt is hereby acknowledged of Response to Notice and copies of Assignment Recordal Papers and Revocation and New Power of Attorney.

Mailed June 18, 2003

Commissioner for Patents

